



Invoice rules

Inside, AENEAS and EPoSS are liable to pay a significant part of the operational costs of the KDT Joint Undertaking office for their activities to support the ECSEL and KDT projects.

For the KDT-JU this obligation is described in the Council of the European Union with No. 2021/2085 (the “Single Basic Act” or “SBA”). For the ECSEL-JU period this obligation was described in the Council Regulation (EU) No. 561/2014 of 6 May 2014.

Inside finances its contribution to these costs through a contribution fee (called Variable Fee), paid by project participants of ECSEL and KDT projects that are a member of Inside and by those that have signed a DoA* with Inside or the former ARTEMIS-IA for the calls up to and including Call 2019.

The invoicing rules as explained in this text are laid down in the Inside Bylaws (version 2022) in Article 2.2; for KDT-JU projects in Article 2.2(b) and for ECSEL-JU projects in Article 2.2(a). In case this explanatory text may be interpreted differently from the Bylaws, the text of the Bylaws prevails. The Bylaws are available at: <https://www.inside-association.eu/documents-and-regulations>

Each year the General Assembly of Inside decides on the Variable Fee percentages. Therefore these percentages may differ per year.

Please be aware that there are some differences between the invoice rules for KDT and for ECSEL projects. Both will be explained separately.

Invoice rules KDT-JU projects

Variable Fee

DoAs are not possible for KDT-JU projects.

The Inside General Assembly has not yet decided, but is likely to approve the following Variable Fee percentage for KDT-JU projects:

Year	Inside member
2023	1.8 %

The Variable Fee for any project is invoiced in three installments, to be charged in successive years. The first invoice for the Variable Fee for KDT-JU projects will be sent in the first year immediately after the year in which the project has started. For the Call 2021 projects, that are supposed to start in 2022, the first installment is invoiced in the year 2023.



The Variable Fee for **any of the three** installments for KDT-JU projects is calculated using the following formula:

$$\frac{\left(\frac{1}{3}\right) \times \text{FundingPartner}}{\text{IndustryAssociationCount}} \times \text{VariableFeePercentage}$$

Formula Explanation	
FundingPartner	Maximum possible funding (Bylaws Art. 1.20) of the partner in the project (in €)
Maximum possible funding	Bylaws Art. 1.20: "shall mean the total of the maximum of the funding that a JU Project Participant may receive from the JU and the national funding authorities in the context of a JU Project, as specified for such JU Project Participant in the relevant PAB Decision."
IndustryAssociationCount	Number of industry associations affiliated with KDT-JU (Inside, AENEAS, EPoSS) that the partner is member of
VariableFeePercentage	Variable Fee percentage for the financial year for Inside members

Important remarks

- The formula states that if a partner is member of two, respectively three associations, the Variable Fee invoiced by Inside is charged over 1/2 respectively 1/3 of the funding amount for that installment.
- Please note that in case a partner is member of multiple associations, this partner will receive invoices from each of the associations that he is member of. Each association charges according to its own Variable Fee %.
- The invoices of the Variable Fee are addressed directly to the representatives of the partners in project consortia.
- If a project partner becomes an Inside Industry Association member during the execution of a project, the project partner is obliged to pay all the Variable Fee invoices for active projects that the partner participates in, for the full duration of the project, including those of past years.



Invoice rules ECSEL-JU projects

Variable Fee

The Inside (and former ARTEMIS-IA) General Assembly decided upon the following Variable Fee percentages:

Year	Inside / ARTEMIS-IA member	DoA signer *
2015	3.2 %	3.3 %
2016	2.4 %	3.0 %
2017	2.0 %	2.5 %
2018	1.8 %	2.1 %
2019	1.8 %	2.1 %
2020	1.8 %	1.9 %
2021	1.8 %	1.9 %
2022	1.8 %	1.9 %

** In line with the new EU Financial Regulations, as of Call 2020, Inside will no longer accept new Declaration of Acceptances (DoA) for ECSEL projects. However, for ECSEL projects up to and including the 2019 Calls, participants can sign an ECSEL DoA.*

The Variable Fee for ECSEL projects is calculated using the following formula:

$$\frac{\left(\frac{TimeYear}{TimeProject}\right) \times FundingPartner}{IndustryAssociationCount} \times VariableFeePercentage$$



Formula Explanation	
TimeYear	Duration in this year of the partner in the project (in days)
TimeProject	Total duration of the project (in days)
FundingPartner	Maximum possible funding of the partner in the project (in €)
Maximum possible funding	The maximum funding that a partner may receive from the Funding Authority and/or from the National Funding Authorities, as specified in the PAB Decision
IndustryAssociationCount	Number of industry associations affiliated with ECSEL (Inside, AENEAS, EPoSS) that the partner is member of or signed a DoA with
VariableFeePercentage	Variable Fee percentage for the year, based on membership or DoA

The formula states that if a partner is member of two, respectively three associations, the Variable Fee invoiced by Inside is charged over 1/2 respectively 1/3 of the funding amount in a year.

Formula example - Variable Fee for partner A in ECSEL project X for year 2017	
TimeYear	120 days
TimeProject	731 days
FundingPartner	€ 3,089,067.00
IndustryAssociationCount	1
VariableFeePercentage	2.0 %
Formula	$((120 / 731) * 3,089,067 / 1) * 2.0\% = € 10,141.94$

Important remarks

- Please note that in case a partner is member of multiple associations, this partner will receive invoices from each of the associations that he is member of. Each association charges according to its own Variable Fee %.
- The invoices of the Variable Fee are addressed directly to the representatives of the partners in project consortia.
- If a project partner signs a Declaration of Acceptance (DoA) or becomes an Inside Industry Association member during the execution of a project, the project partner is obliged to pay all the Variable Fee invoices for active projects that the partner participates in, for the full duration of the project, including those of past years.



Inside
Industry Association

Post-calculations

After the project has ended and on request of a project partner, a final invoice (post-calculation) based on the actual total funding received by the project partner can be made. The condition for a post-calculation is that Inside receives a confirmation from the participating state about the final total funding of a partner. A post-calculation will only be invoiced or credited if the difference between the invoiced Variable Fee and the post-calculated Variable Fee is larger than 10%.

More information

For more information, please contact the Inside Industry Association office:

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Corporate-member share (additional contribution fee)
only for ECSEL projects

All Corporate-members of Inside Industry Association (formerly named ARTEMIS-IA) have agreed to pay an extra variable contribution for the non-paying non-members participating in the same ECSEL-JU projects as they are (Art. 3 of the Inside Bylaws). This Corporate obligation is called the C-member share. It is a yearly invoice and will be based on the actual situation within the project. The C-member share for a certain year will be invoiced in the first half year of the following year.

In case a project partner becomes a Corporate member of Inside during a project, this partner is not invoiced for the C-member share of previous years, before the official start-date of his membership. The new Corporate member will be invoiced for the C-member share starting with the calendar year in which he became member.

The C-member share for ECSEL projects is calculated using the following formula:

$$\frac{\left(\frac{FundingPartner}{FundingCMembers} \right) \times FundingFreeriders}{IndustryAssociationsCount} \times VariableFeePercentage$$

Formula Explanation	
FundingPartner	Funding of the (Corporate) member for current year
FundingCMembers	Funding of all Corporate members for current year
FundingFreeriders	Funding Free riders for current year
IndustryAssociationCount	Number of industry associations affiliated with ECSEL (Inside, AENEAS, EPoSS)
VariableFeePercentage	Variable Fee percentage for Inside members for current year



Formula example:

Partner	Funding 2017	Inside	AENEAS	EPOSS
Partner A	20,000	Corporate member	Corporate member	
Partner B	60,000		Corporate member	Corporate member
Partner C	30,000	Corporate member		
Partner D	40,000			
Partner E	50,000			
Partner F	40,000	Non-profit member	Non-profit Member	Non-profit Member

Partner A	
FundingPartner	20,000
FundingCMembers	110,000
FundingFreeriders	90,000
IndustryAssociationCount	2
VariableFeePercentage	2.0 %

Using the formula, the C-member share for 2017 for partner A in project X is calculated as follows:
 $((20,000 / 110,000) * 90,000 / 2) * 2.0\% = \text{€ } 163,64$